

Title:	Conference Attendance	Index Number:	OBSGYN-Residency Program-001	
Scope of application:	Housestaff	Original:	Last Review:	Next Review:
		31.05.2013	08.04.2019	08.04.2022

1. Policy

- 1.1. This policy addresses housestaff responsibility for attending educational departmental conferences throughout the 4 years of residency.

2. Definitions

- 2.1. Core conferences are defined as Grand Rounds, Morbidity and Mortality Review Conferences, Core Curriculum Lectures, Resident Education Conferences, Journal Clubs, Ultrasound Course Lectures, Perinatal Conferences and Radiology Conferences.

3. Procedure

3.1. Conference Attendance Requirements

- 3.1.1. Residents are required to attend 80% of conferences.
- 3.1.2. Morning Rounds – attendance at morning reports is required of ALL residents; Residents are excused from morning reports only when on off-site rotations, or on vacation or in the event of attending to a major medical emergency.

3.2. Tracking Conference Attendance

- 3.2.1. Core conference attendance will be recorded and kept with the Residency Program Coordinator. Residents who are more than 20 minutes late to any conference are encouraged to attend and participate but will not be given credit for attendance. Residents may ask to view their attendance at any time.

3.3. Exceptions to Conference Attendance

- 3.3.1. Extenuating circumstances, to be determined individually, may limit a resident's ability to meet the conference requirement.
- 3.3.2. During particular times/services, residents may be unable to attend conferences. This includes:
- 3.3.2.1 Any service or shift on which attending conference directly contributes to a work hour violation.
- 3.3.2.2 Electives outside AUBMC.
- 3.3.2.3 Vacation.



3.4. Remedial Action for Not Meeting Conference Requirements

- 3.4.1. A resident may track their core conference attendance at any time through our coordinator. This data will be reviewed at mid-year and end-of-year reviews with the program director.

- 3.4.2.** If the minimum yearly requirement is not met, a memo will be placed in the resident's file reflecting the professionalism considerations as well as the loss of educational opportunities for that resident. This will be considered in the overall competency score of professionalism of the resident.
- 3.4.3.** In addition, the Department Clinical Competency Committee will assess all residents not meeting attendance requirements and will make further recommendations for remedial work based on the individual resident's performance in the program.

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4. Signatures

Reviewed and Concurred by	Name	Signature	Date
Professor and Chairperson, Department of Obstetrics and Gynecology	Anwar Nassar, MD		April 8, 2019
Associate Professor and Residency Program Director, Department of Obstetrics and Gynecology	Fadi Mirza, MD, FACOG		April 8, 2019